REQUEST FOR EXPRESSION OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)

Punjab Education Sector Project
Credit No. IDA 5106-PK
Contact No.PMS/21/2013-14

Assignment Title: HIRING OF FIRM FOR QUALITY ASSURANCE OF THE TEST TO BE ADMINISTERED TO THE CANDIDATES FOR RECRUITMENT OF PUBLIC SCHOOLS TEACHERS

Government of the Punjab has received financing from the World Bank towards the cost of the Second Punjab Education Sector Project, and intends to apply part of the proceeds under Technical Assistance (Component II) for consulting services.

GOPunjab has notified a comprehensive Recruitment Policy for recruitment of Educators in the public schools. Under this initiative, vacant posts of various cadres lying vacant at district level all over Punjab Province will be filled in. In order to make recruitment of teachers against these posts in a transparent and merit oriented manner, test and interview will be conducted. Test will be conducted by engaging an independent firm as per rules. Selection Committees under the chairmanship of District Coordination Officers have been constituted which will interview the candidates who will qualify the test. The selected firm will prepare the test for each category and undertake the test of the candidates at various cites/places.

Before administering the test, GOPunjab has agreed with the development partners for third party quality assurance review of test. In order to assess the quality of the test to be administered for each category of post all over the Punjab province, PMIU intends to engage a management firm having sufficient experience specifically relating to test designing in education sector for public schools. The scope of work for the firm is to review the tests designed for various levels/categories of posts before administering the tests and make recommendations. Detailed TORs and evaluation criteria can be seen at PMIU’s website: www:pesrp.edu.pk

PESRP-PMIU now invites registered firms to indicate their interest in providing the services. Interested firms should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services:

EOI Evaluation criteria is as under:
• Company profile: must be a registered firm: 10 scores
• Corporate capacity: have capacity to review/assure quality of tests, permanent staff and temporary staff, names with their complete CVs indicating qualification and experience; 30 scores
• Detail of similar works/assignments already completed: please mention name of each assignment completed, duration and cost involved i.e. specific experience in preparing/designing the tests and its quality assurance in education sector: 20 scores
• Delivery mechanism: complete proposal in regard to methodology, delivery mechanism, work plan including implementation plan and teams to be constituted to handle the assignment as per above requirements: 30 scores
• Financial stability certificate: copy of audited reports of last five years: 10 scores

The attention of interested Consultancy firms is drawn to paragraph 1.9 of the World Bank’s Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers [January 2011] ("Consultant Guidelines"), setting forth the World Bank’s policy on conflict of interest.

A consulting firm will be selected in accordance with the Selection Based on Consultants Qualification (CQS) method set out in the World Bank’s Guidelines: Selection and Employment of Consultants (under IBRD Loans & IDA Credits and Grants) by World Bank Borrowers (2011).

A consulting firm may associate with other firms in the form of a joint venture or a subconsultancy to enhance their qualifications.

Further information can be obtained at the address below during office hours i.e. 0900 to 1400 Monday to Friday.

Expression of interest must be delivered in a written form to the address below by July 31, 2014.

Programme Monitoring and Implementation Unit
Punjab Education Sector Reform Programme
8-A, Ali Block, New Garden Town
Lahore
Tel: 042-99232190
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EOI Evaluation criteria is as under:
Company profile: must be a registered firm: 20 scores

Corporate capacity: Firms Experience and Track Record: 30 scores

Detail of similar works/assignments already completed: please mention name of each assignment completed, duration and cost involved i.e. specific experience in preparing/designing the tests and its quality assurance in education sector: 50 scores

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# EOI Evaluation Criteria

**Hiring of firm for Quality Assurance of Test to be Administered for Recruitment of Punjab School Teachers**

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Max Marks:</th>
<th>Sub Marks:</th>
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<tbody>
<tr>
<td><strong>1</strong></td>
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<tr>
<td><strong>Company Profile</strong></td>
<td>20</td>
<td></td>
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<tr>
<td>Year of incorporation two point for one year of Education Sector experience</td>
<td>20</td>
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<td><strong>2</strong></td>
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<tr>
<td><strong>Corporate Capacity</strong></td>
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<td>Firm Experience</td>
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<tr>
<td>Track Record</td>
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<td><strong>3</strong></td>
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<td>50</td>
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<tr>
<td><strong>Detail of Similar Works/assignments already completed</strong></td>
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<td><strong>3.1</strong></td>
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<td>20</td>
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<tr>
<td>Name of Each assignment completed, duration and cost involved 4 scores for each assignment of Rs 1.00 million and above</td>
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<td><strong>3.2</strong></td>
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<td>Specific Experience in preparing/designing the test 2 scores of each test design</td>
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<td><strong>3.3</strong></td>
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<td>20</td>
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<tr>
<td>Quality Assurance experience in Education Sector 4 scores for each assignment</td>
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<tr>
<td><strong>Total</strong></td>
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<td>100</td>
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