



PROGRAMME MONITORING & IMPLEMENTATION UNIT
Punjab Education Sector Reforms Programme
School Education Department
Government of the Punjab



HIRING OF PROFESSIONALS

Program Monitoring & Implementation Unit (PMIU), PESRP, under the project titled “**Actions to Strengthen Performance for Inclusive and Responsive Education (ASPIRE)**”, invites applications from eligible individuals for the following positions to be filled on Project Pay Scale basis, for a period of two years.

Position	Required Qualification	Required Experience
Manager (Implementation & Coordination)	At least Master's Degree or Equivalent (16 Years of Education) in Development Studies, Social Sciences, Public/Business Administration, Education Management, Management Information System, Project Management from local & foreign university, duly recognized by Higher Education Commission of Pakistan. Higher Qualification will be preferred.	At least Ten (10) years of verifiable relevant experience in public/private sectors. Experience in Project Implementation of large-scale government or donor funded programs/projects, preferably in Education. Hands on experience in developing Annual Work Plans and designed documents such as working papers/concept notes, proposals, progress reports.
Manager (Strategy & Planning)	At least 16 years of Education in Management Sciences, Social Sciences, Public Policy, Public/Business Administration from a foreign or local university, duly recognized by Higher Education Commission (HEC) of Pakistan. Higher Qualification will be preferred.	At least Seven (07) years of verifiable relevant experience in public/private sectors. Experience with Donors funded will be given preference. Must have team building and organizational development understanding. Proven experience in planning and management of government or donor funded programs/projects, preferably in Education. Hands on experience in developing Annual Work Plans and design documents such as working paper/concept notes, proposals and progress report. Familiarity with government structures, operations and procedures. Strong and demonstrated capacity for planning, organization and management with excellent reporting skills.
Finance & Accounts Officer	At least 16 years of education in Finance, Accounts, CA/ACCA/CIMA, Business Administration in Finance from a foreign or local university, duly recognized by the Higher Education Commission (HEC) of Pakistan. Higher Qualification will be preferred.	At least (five) 05 years of verifiable relevant experience in public/private sectors, with at least 2 years' experience in public sector. Experience of working with donor organization/projects will be preferred.
Associates (02)	At least 16 years of education in field of social sciences or business management, commerce duly recognized by the Higher Education Commission (HEC) of Pakistan. Higher qualification will be preferred.	At least Three (03) years of experience in public/private sectors. Preference will be given to candidate with experience working in donor funded projects in education.
Assistant (02)	A Bachelor's degree in Finance/ Accounts, Social Science/Pure Science, Business/Public Administration, equivalent from reputable & recognized local/foreign institution. Higher qualification will be preferred.	At least Two (02) years of experience in public/private Sectors. Preference will be given to candidates with experience working in donor funded projects in education.

Detailed TORs for the above-mentioned positions can be downloaded from <https://pesrp.edu.pk/procurement>. All interested candidates are requested to submit hard copies of their detailed résumés, along with attested copies of educational documents and experience certificates, either through courier or in person at the address provided below, no later than March 09, 2026.

Manager (Procurement & Contract)
Program Management Implementation Unit
Punjab Education Sector Reforms Program
6-A, Link Wahdat road, Asif Block, Near Pilot Higher Secondary School, Lahore.
042-99260124-25